Guidelines for Presentations in Lieu of Written Papers
To be Included in the Proceedings

1. Overview

- Presentations submitted for the proceedings must be **primarily technical in content**. Marketing/sales based presentations will not be accepted.

- The title page of the presentation will be replaced by the abstract in the proceedings

2. Format

- Corporate branding, background graphics and background colours used for the presentation in the sessions **must be removed for the proceedings**. Therefore you may wish to prepare two versions of the presentation.

- Videos included in the presentation in the sessions **must be removed** for the proceedings .

- Presentations must be submitted in Microsoft PowerPoint format to fit into ALTA's system. (Note: The Proceedings will be published in pdf, and the PowerPoint version will not be shared.)

- Use of the ALTA 2023 Presentation Template is encouraged, but not compulsory.

- Use of corporate templates is acceptable provided that "ALTA 2023" or the conference logo is included on each slide.

- Presentations will be shown on widescreens with 16:9 aspect ratio. Content may be presented in 4:3 ratio however the screen will show black bars on each side.

3. Submission

- By **31 March** (extensions may be provided). Please check submissions carefully as edits will not be accepted until post-conference revisions are invited.

- Presentations for the proceedings must be submitted in PowerPoint format to enable incorporation into the proceedings. **PDF presentations will not be accepted.**

4. Corrections

- Presentations may be edited after the conference prior to inclusion in final proceedings.

- ALTA will send the master version of presenters to presenters for edit and return. Updates of the original presentation will not be accepted.

- Deadline for submission of post-conference revised papers is **31 May**. If an update is not received by this date, the existing master will be published in the proceedings.